



**OFFICER REPORT TO LOCAL COMMITTEE  
(WAVERLEY)**

**ESTABLISHMENT OF TASK GROUPS REPORTING TO THE  
LOCAL COMMITTEE 2011-2012**

**17 JUNE 2011**

**KEY ISSUE**

To agree the formation and membership of task groups to advise the Committee on specific topics during the year 2011-2012.

**SUMMARY**

During the year 2010-2011 the Committee confirmed the establishment of a number of task groups to advise on specific issues and is now invited to review these and establish groups for the current year.

**OFFICER RECOMMENDATIONS**

**The Local Committee (Waverley) is asked to agree:**

- (i) That the Local Transport Plan (LTP) Task Group should continue for the Council year 2011-2012 reporting to this Committee.
- (ii) That the following Local Task Groups should continue for the Council year 2011-2012 reporting to the LTP Task Group on funding priorities and directly to the Committee on other matters:

Farnham  
Godalming, Milford and Witley  
Haslemere and Western Villages  
Cranleigh and Eastern Villages

- (iii) That the Terms of Reference for Task Groups set out at **Annex 1** should be confirmed.

- (iv) That the Committee should continue to nominate members to the joint Surrey County Council/Hampshire County Council Task Group.
- (v) To determine the membership and chairmanship of the task groups for the Council year 2011-2012 and to agree that representation from relevant partner agencies should be sought.

## **1. INTRODUCTION AND BACKGROUND**

1.1 The existing task groups met during the past year and provided members and other local representative bodies with the opportunity to be actively involved with transport issues and developing solutions in accordance with the Local Transport Plan (LTP) objectives.

1.2 At its meeting on 18 June 2010 the Local Committee established the following task groups for the year 2010-11:

- Farnham
- Godalming, Milford and Witley
- Haslemere and Western Villages
- Cranleigh and Eastern Villages

These task groups met during the year to consider matters specifically relating to their local areas. The Haslemere and Western Villages Task Group has held an exploratory meeting to discuss ways in which the County Council, Borough Council and Parish and Town Councils might collaborate more effectively in managing “horticultural” maintenance of land adjacent to the highway.

1.3 The locally-based task groups have been successful in engaging a wider range of partners in the development and prioritisation of transportation schemes. The County Council wishes to extend local working and involve a wider range of stakeholders in influencing services. In 2010 the Committee agreed to extended Terms of Reference (**Annex 1**) for these task groups to enable them to consider a wider range of highways matters and, when appropriate, topics relating to other service areas

1.4 The Committee is invited to confirm the terms of reference for its task groups set out at **Annex 1**.

1.5 Details of the suggested membership of Task Groups and representation from partner councils, based on the precedent of previous years, are set out in **Annex 2**. The Committee is asked to agree the membership of the LTP Task Group, the chairmanship of this and the four local groups and the basis on which representation from partner councils should be sought.

- 1.6 The Committee nominated three members in 2010-2011 to a joint working group with Hampshire County Council to consider cross-border matters and it is recommended that the Committee should again nominate members to this group. The suggested representatives are also listed in **Annex 2**.

**2. CONSULTATIONS**

- 2.1 The task groups are considered to be an effective way of engaging with partner councils and other stakeholders.

**3. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS**

- 3.1 There is no specific budget set aside for these task groups but members should be aware that officer time and costs are incurred in producing information for them and servicing the meetings.

**4. EQUALITIES AND DIVERSITY IMPLICATIONS**

- 4.1 There are no specific implications.

**5. CRIME AND DISORDER IMPLICATIONS**

- 5.1 The promotion of community safety is a major feature in the development of highway schemes.

**6. CONCLUSION AND REASONS FOR RECOMMENDATIONS**

- 6.1 The work of task groups has been invaluable in considering the implications of complex issues where priorities have to be established within limited budgets and taking into account the wishes of local residents expressed through public consultation.
- 6.2 The task groups give the opportunity of the involvement of representative bodies other than Committee members and to develop partnership working.

**7. WHAT HAPPENS NEXT**

- 7.1 Representation will be sought from partner councils in line with the agreed principles prior to the first meeting of each of the task groups.

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**BACKGROUND PAPERS:** None